LAGRANGE COLLEGE

Hilltopics

Student Handbook
1987-88

1987-88 SCHOOL YEAR CALENDAR

FALL QUARTER

September 12	Dorms Open for NEW Students
September 12, 13	Freshman/New Student Orientation
September 14	Dorms Open for RETURNING Students
September 15	Registration
September 16	Classes Begin
October 23, 24	Homecoming
November 20	Last Day of Classes
November 21, 23-24	Final Examinations
November 25 - January 3	Holiday Break

WINTER QUARTER

January 3	Dorms Open
January 4	Registration
January 5	Classes Begin
March 9	Last Day of Classes
March 10-12	Final Examinations
March 13-20	Spring Break

SPRING QUARTER

March 20	Dorms Open
March 21	Registration
March 22	Classes Begin
April 4	Easter Monday - no classes
May 6	Honors Convocation
May 7	May Day Activities
May 26	Last Day of Classes
May 27,28,30,31	Final Examinations
June 4	Graduation

Hilltopics contains information relating to many areas of college life and is designed to serve as a source of reference for all elements of the college community. It should be used in conjunction with other college publications including **The Bulletin**.

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PHILOSOPHY

LaGrange College is a residential, coeducational college of liberal arts and sciences. The college was founded in 1831 as LaGrange Female Academy and its first President was the Reverend Thomas Stanley. Since 1856 the College has been owned by the North Georgia Conference of the United Methodist Church. Throughout that time Georgia Methodists have worked enthusiastically to maintain a number of institutions of higher learning recognizing education as an important part of the mission of the church. It has been the aim of supporters of these colleges to guide students in Christian discipleship as they relate to the world around them.

LaGrange College, seeing itself as the church at work in higher education, commits itself to maintaining an environment in which the Christian vision of life and society may be cultivated, individual growth and self-fulfillment may be experienced, the love of learning stimulated and preparation for a meaningful vocation may be realized.

With this heritage and mission as a person-oriented, liberal arts institution, LaGrange College declares its purpose in the following objectives:

ACADEMIC EXCELLENCE - LaGrange College is committed to sustaining a superior academic experience and to promoting free inquiry whereby truth may be known.

CHRISTIAN PERSPECTIVE - LaGrange College is committed to the values and ideals adherent in the Christian tradition. The function of the College is to nurture in the college community a deep appreciation of and dedication to those values.

PERSONAL DEVELOPMENT - LaGrange College encourages its students to cultivate self-knowledge and self-worth, to realize individual capacities for independent thinking, to learn coping skills for societal change, to make intelligent choices and to develop convictions worthy of their highest commitments.

RESPONSIBLE CITIZENSHIP - LaGrange College is concerned that its students be prepared and encouraged to become responsible citizens on the campus, in the community and the nation.

VOCATIONAL CHOICES - LaGrange College assists students in making vocational choices and seeks to prepare them with knowledge and skills for their chosen fields.

WHOM TO CALL --

Your Problems	Location	Whom to See	Phone
Academic Advising	Advisors Office	Academic Advisor	
Academic Appeals			
Academic Records	Quillian Bldg.	Jimmy Herring	237
Adding/Dropping Courses	Quillian Bldg.	Jimmy Herring	237
Admissions	Candler Bldg.	Tom Helton	253
Advisors (Assigning of)	Quillian Bldg.	Jimmy Herring	237
Alumni Affairs		Carolyn Burgess	245
Athletics	Gym	Phil Williamson	262
Automobile Registration	Callaway Center	Student Development Office	269
Books, Supplies	Callaway Center	Anita Laney	207
Bills, Fees	Quillian Bldg.	Wallace Bishop	232
Check Cashing	Quillian Bldg.	Sandra Dennis	277
Counseling, Career	Callaway Center	Charlie Linclon	268
Counseling, Personal	Callaway Center	Charlie Lincoln	268
	Callaway Center	Nancy Alford	251
	Hawkes Hall	Margaret Funderburk	267
	Hawkes Hall	Evelyn Brannon	266
	Henry Hall	Glenda Turner	273
	Turner Hall	Effie Rasnick	265
	Boatwright Hall	TBA	224
	Quillian Bldg.	Jimmy Herring	237
Emergency		Your Resident Assistant Your Resident Director Security or Student Development Office	
Employment, Student on Campus	Candler Bldg.	Kaye Storey	242
Employment, Student off Campus	Callaway Center	Student Development Office	269
Financial Aid	Candler Bldg.	Kaye Storey	242
Food Service	Cafeteria	Mike Jones	882-0788
Foreign Student Affairs	Callaway Center	Nancy Alford	251
Grades	Quillian Bldg.	Jimmy Herring	237
Graduation Requirements	Quillian Bldg.	Jimmy Herring	237
Health Services	Hawkes Hall	Margaret Funderburk	267
Housing	Callaway Center	Nancy Alford	251
ID Card Replacement	Quillian Bldg.	Sandra Dennis	277
Intramurals	Gym	Steve Barker	261
	Gym	Sandra Johnson	262
Loans	Candler Bldg.	Kaye Storey	242
Lost and Found	Callaway Center	Student Development Office	269
Mail Service	Callaway Center	Austin Cook, III	
Medical Assistance	Hawkes Hall	Margaret Funderburk	267
Medical Emergency		Resident Assistant Resident Director Student Development Office	269
Overnight Guests		Your Resident Director	
Parking Tickets	Callaway Center	Student Development Office	269
Placement, Job		Carolyn Burgess	245
Pre-registration		Your Academic Advisor	
Readmission (to the College)	Candler Bldg.	Tom Helton	253

Recreation Equipment Rental	Gym	Sandra Johnson	262
Refrigerator Rental	Quillian Bldg.	Sandra Dennis	277
Refunds	Quillian Bldg.	Sandra Dennis	277
Registration		Your Academic Advisor	
Reservations for meetings	Callaway Center	Student Development Office	269
Room Changes		Your Resident Director	
Scholarships	Candler Bldg.	Kaye Storey	242
Service & Student Organizations	Callaway Center	Nancy Alford	251
Student Activities	Callaway Center	Nancy Alford	251
Student Government	Callaway Center		884-5729
Summer Session	Quillian Bldg.	Frank James	235
Transcripts & Transfer Credits	Quillian Bldg.	Jimmy Herring	237
Undeclared Majors	Quillian Bldg.	Jimmy Herring	237
Veteran Affairs	Quillian Bldg.	Jimmy Herring	237
Vocational Testing	Callaway Center	Charlie Lincoln	268
Withdrawals	Quillian Bldg.	Frank James	235

STUDENT ACTIVITIES

Student Government Association (SGA)

As a member of the LaGrange College Student Body you are a vital part of the SGA. This organization is your voice because it was established by and for the students and because it operates on the fees that you contribute.

The SGA is made up of essentially three interdependent branches which are important to student life. These branches are:

1. Student Senate - this branch is comprised of a total of 31 elected Senators. Six are elected as executive officers, five are elected from each of the four classes, and five are elected from the non-resident student population. The powers of the SGA are vested in this unicameral body.
2. Executive Committee - the six elected officers are the President, Men's Vice President, Women's Vice President, Secretary, Treasurer, and Parliamentarian.
3. Judicial Committee - acting as the highest student judicial body, this branch has original jurisdiction when cases are referred by administrative offices or when the Senate directs a case to it. The Judicial Committee is composed of nine members, four from the faculty and four from the Student Senate, and the Parliamentarian who is the chairman.

The SGA is responsible for providing or supporting nearly every phase of student life. Under the direction of the Student Senate, and through its' committees, the SGA is responsible for everything from concerts to lectures, from Homecoming to May Day, from orientation to dorm events.

The SGA can be as powerful as you want to make it. Yor participation and concern could give the student body great influence at LaGrange. Take an active role! Get involved with your Student Government Association.

Athletics

Campus Recreation and Intramural Sports (CRIS)

A basic part of student activities is the Intramural Sports Program. This program offers every student the oportunity to participate in a wide variety of sports (basketball, volleyball, flag football, softball, badminton, tennis, pickleball, 3 on 3, H*O*R*S*E, and Turkey Trot). Awards are given to winning teams and/or individuals in the men's, women's, and coed divisions for each sport. In adddition, an Intramural Sports Trophy is awarded to the men's and women's organizations which have the most participants and victories each year.

Recreation facilities and equipment are available in the gym for student use. A fully equipped weight room is located on the 1st floor of the gym. Sports equipment as well as canoes, sailboats, and camping equipment may be checked out for student use. A deposit (refundable upon return of the equipment) is required for some equipment use. For further information about weight room hours or equipment rental, contact the Intramural Office in the gym

Intercollegiate Sports

Athletic teams at LaGrange compete with other colleges in the (GIAC) Georgia Intercollegiate Athletic Conference. Many of these teams have received recognition during the past few years. Intercollegiate Sports are: men's soccer, basketball, and baseball; women's volleyball, softball, and soccer.

LaGrange College has a policy of open tryouts for all students who wish to join one or more of the intercollegiate teams. For information concerning tryouts contact the Athletic Office.

Student Organizations

You should never run out of organizations in which to participate on campus. In fact, your biggest problem may be realistically limiting your involvement in order to get the most out of your nonacademic opportunities. At the present time, there are more than 30 organizations which provide a wide range of student-participation activities on the LaGrange College campus.

You are encouraged to plan your schedule to allow time for participation in some activities of your choice.. This not only creates a sense of belonging - of being a vital part of campus life - but also has an educational value in providing a wide range of enjoyable outlets for the development of special interests and talents.

If you share an interest with other students in an area in which there is presently no student organization, why not form a group of your own? It's easy. Just draft a constitution, elect officers, secure a faculty or staff advisor, and submit this information on the appropriate forms to the Student Development Office. Remember, if you wish to use college facilities or the LaGrange College name, your group must be officially registered with the college.

Religious Organizations

The Inter-Faith Council, composed of representatives from various organizations, was established for the purpose of encouraging students to take an active part in their respective religious organizations on campus. Along with coordinating the activities of these organizations, it sponsors various speakers and entertainers that are beneficial to all students. Groups recognized on the LC campus are the Baptist Student Union, Chi Epsilon, Wesley Fellowship, and Chi Rho Alpha.

Greek Organizations

A major factor in the college's social life is the fraternity and sorority system. Through the fraternities and sororities, students are given the opportunity to develop leadership, responsibility, and many lasting friendships.

The Interfraternity Council (IFC) is the coordinating body of the fraternity system. IFC develops policies, rules, and regulations and coordinates activities affecting all social fraternities.

The Interfraternity Council is composed of each of the fraternity chapters on campus: Alpha Phi Alpha, Delta Tau Delta, Kappa Sigma, Phi Kappa Phi.

The social sororities are governed by the Panhellenic Council which develops policies, rules and regulations and coordinates the activities affecting all social sororities.

National Panhellenic Group sororities at LaGrange are: Alpha Omicron Pi, Kappa Delta, Phi Mu.

Organizations

The Campus Recreation and Intramural Sports (CRIS) Council is composed of representatives from all campus organizations and residence halls which sponsor intramural teams. Council members assist with publicity and the organization of tournaments for the various intramural events. Activities sponsored by CRIS are open to all LaGrange College students, faculty, and staff.

The Hilltoppers is an organization of students who greet new students and visiting groups and promote the good will and friendship of LaGrange College.

The International Club is an organization for students who share a mutual interest in cultural exchange.

Omicron Delta Kappa, commonly called ODK, is a national leadership fraternity for men and women. Juniors and seniors eligible on the basis of character, scholarship, leadership, and service in campus life.

The LaGrange College Honor Society in Psychology is an honorary society for students with at least three courses in psychology who have maintained an average of 3.0 or above overall.

Phi Beta Lambda is a national business fraternity especially designed for declared business majors. The purpose of Phi Beta Lambda is to provide opportunities for postsecondary and college students to develop vocational competencies for business and office occupations and business teacher education. Phi Beta Lambda also promotes a sense of civic and personal responsibility. Membership is open to any declared business major.

Pi Gamma Mu, Georgia Delta Chapter, is a national social science honorary fraternity. Membership is extended to advanced students in the social science disciplines of history, sociology, political science and economics.

Pi Tau Chi is a national religious honor society for students in the field of religion with a 3.0 average or above overall.

Rotoract is a Rotary Club sponsored fellowship of college men and women. Rotoract develops leadership and responsible citizenship through service to the college and community.

Sigma is the honorary society for faculty and majors in the Science Division. Membership is limited to those students who have taken at least four courses in science and mathematics.

The Student Educational Association is an organization for students majoring in elementary and secondary educatioin, which strives to help those going into teaching to recognize the responsibility ahead of them.

Art Students League is an organization of art students who share mutual interest in the expression and promotion of the visual arts.

Association of Computer Machinery is a newly organized group for students interested in computers.

Campus Publications

"Hilltop News" is the campus newspaper written and published by students. The QUADRANGLE is the college yearbook that dates back to 1914 and contains a visual and printed record of the college. The SCROLL is a publication of creative literacy and art works of students.

ACADEMIC REGULATIONS

Introduction

Matters related to specific academic regulations and policies should be obtained from the assigned academic advisor or from the Office of The Dean of the College. Such matters are requirements for degrees, major requirements, etc. require special attention. **The Bulletin** provides specific information on academic policies and regulations and students are obligated to be knowledgeable of these matters.

This chapter contains those academic regulations and policies which are considered of particular interest.

Class Attendance Regulations

A student is expected to attend all classes, including labs, for all courses for which he is registered. The student is solely responsible for accounting to his instructor for any absence. An instructor may recommend that the Dean of the College drop from class with a grade of W or U any student whose absences are interfering with satisfactory performance in the course.

Academic Probation Regulations

Students are placed on academic probation when the quality of work is such that progress toward graduation is in jeopardy. The purpose of probation is to warn. It is not a penalty. Students on probation will be notified and the regulations governing probation will be called to their attention.

Freshmen (fewer than 45 hours) must maintain a cumulative grade point average (GPA) of at least 1.65 to avoid being placed on probation. Sophomores (45 to 89 hours), a 1.75 GPA; Juniors (90 to 134 hours), a 1.85 GPA; Seniors (more than 134 hours), a 2.00 GPA. In most cases, students have three quarters to remove their probationary status. Failure to do so makes these students subject to suspension or exclusion.

Students are also subject to suspension or exclusion for failure to earn at least five quarter hours of academic credit in any quarter, or for other valid academic reasons. In the case of part-time students, the extent of application of these regulations will be at the discretion of the Dean of the College. Normally, all applications of the regulations will be based upon a twelve quarter-hour academic load.

Course Repetition

A student is prohibited from repeating a course in which he has made a "C" or better (while enrolled at LaGrange College or any other institution) without the approval of the Dean of the College and the Academic Standards Committee.

Acceleration

Students desiring to accelerate their college program may complete requirements in less than four academic years. This may be accomplished by attending summer schools and/or by taking an academic overload. Permission to take an overload in any quarter is granted only to those students who have earned at least an average of B (3.0), except that a student may take an overload during one quarter of his senior year without respect to grade-point average.

Change of Course (Drop-Add)

After registration, courses can be changed only when the approprite drop-add form is accepted by the Registrar's Office.

Changes in courses must be approved by the student's faculty advisor and the instructor involved.

No course may be added after the designated drop-add period.

Transcripts

Two official transcripts are furnished free of charge. Thereafter, a charge of $2 is made for each additional copy. No student will receive a transcript of credits until all charges have been paid or satisfactory arrangements made with the Business Office. Requests for transcripts must be made in writing or in person to the Registrar's Office.

GRADES AND CREDITS

The definitions of grades given at LaGrange College are as follows:

A - superior
B - above average
C - average
D - below average
F - failing
I - incomplete. This grade is assigned in case a student is doing satisfactory work but for some reason beyond his control has been unable to complete the work during that quarter. This deferment must be given written approval in advance by the instructor and the Dean of the College.
N - no credit or non-credit
W - withdrawn. During the first three weeks a student may withdraw from a class with an "automatic" "W". After this trial period the student may withdraw, but the grade assigned, "W" or "U", will be at the discretion of the professor.
U - withdrawn failing. The grade of U is included in computing the grade point average.
O - penalty failing. This grade is given for a breach of honor and is included in computing the grade-point average.
T - audit withdrawn
X - audit complete

A student may register for a course on a non-credit basis, for which he pays full tuition. To have a grade of N recorded, he must fulfill all course requirements.

CAMPUS SERVICES

The Book Store

The Campus Book Store is the college bookstore. Located in Callaway Student Center, it provides textbooks, light reading, sundries and other miscellaneous articles such as notebooks, typing paper, sweatshirts, novelty items, posters, etc. as well as personal grooming aids and laundry supplies.

Financial Aid

The college provides financial assistance for eligible students who, without such aid, would be unable to attend. If you wish to apply for assistance you must submit an application to the Financial Aid Office. Details are available there.

Personal Bank Accounts

We urge you to open an account with a local bank to eliminate complications in the management of personal funds. WE PARTICULARLY URGE YOU TO KEEP CAREFUL RECORDS OF CHECKS WRITTEN TO AVOID PASSING WORTHLESS CHECKS.

Check Cashing

1) Checks will be cashed in the Bookstore during the hours of 8:30 - 4:00 P.M. Monday - Friday.

2) Any returned checks will incur an additional $10.00 charge.

3) If a check is returned, your check cashing privileges will be suspended until the check is cleared.

4) After the third returned check, your check cashing privileges will be terminated.

5) Two-party checks will NOT be cashed by the college unless written to you by your parents.

Campus Security

Campus Security is by a security system under the direction of the Dean of Student Development. The system works in very close cooperation with the LaGrange Police and the Resident Directors.

Although the security system makes every effort to increase campus safety, you should remember that the best security system is one in which every member of the community is alert. This means, among other things, that you remember to lock your residence hall door and take your key with you; that you do not go anywhere alone at night; that you report all suspicious persons immediately to a Security Guard or Resident Director; that you never leave your possessions, including your books, unattended. In connection with your possessions, please understand that the college cannot assume responsibility for your personal property. Check any home insurance policies which you or your parents carry to see if they cover your belongings while you are in college; most policies do.

If you have any problem involving theft, report it immediately to your Resident Director or the Student Development Office.

Counseling

At some time you may need help with improving your study habits and academic work, understanding yourself or your relationships with other people better, developing knowledge about careers and making career decisions or finding information about employment.

The Student Development Office directs a Counseling Service which includes the Deans, Resident Directors and faculty members. All of these persons can help you think through possible actions or sort out feelings before they become confused and difficult. We urge you to make full use of the Counseling Service. And, you don't have to have a specific problem in order to talk with one of the counselors. At LaGrange, counseling is really an opportunity for sharing and clarifying perspectives with a person who cares about you and is competent to help. Although all counselors are not available in a time of crisis, you are urged to speak to one at any time for any reason.

Information and counseling for students concerned with substance abuse is available through programs of the Student Development Office, the Health Service and local community agencies.

If you live in a residence hall, a student Resident Assistant lives near you. There are many problems with which they can deal if you will contact them. If they can't help you, they will know to whom to refer you.

Career Development

As you begin to analyze your goals, for many of you the choice of possible careers may be confusing. The Student Development Office is in Callaway Center and serves as a resource to assist you in obtaining objective information which will help you to begin the process of career planning. The staff will counsel you as you seek a clearer understanding of your career and college goals. You may find it helpful to take an interest "test", a questionnaire that helps you explore your likes and dislikes for occupations, fields of study and work.

Commuter Students

Approximately 50% of the LaGrange College Student Body lives off campus. If you are part of this 50%, you, in many ways, have the best of two worlds. You have the complete range of opportunities that are open to LaGrange Students as well as the advantage of being located in the community - perhaps you know it quite well. For many of you there are time pressures with which you have a really difficult time coping. Classes, studying, traveling, parking, campus activities, a job, and in many cases a family represent great time commitments. It is vital to begin to organize your time early so that you can enjoy yourself while on campus. Select your activities well, but, by all means set aside time to become a part of campus life. If you discover that you need help

in planning how to manage your time and to get the most out of college, talk with your faculty advisor or the Dean of Student Development.

Facilities Available to Commuters - There are facilities in the Callaway Center which are available to you. The lounge located on the ground level next to Hawkes building has a combination of lounge and game room facilities. Located on second floor are meeting rooms and sitting areas that you may use. The Bookstore offers a variety of food and beverages. It's a good place to meet people and relax between classes.

Commuting students can find the answer to many of their questions in the Student Development Office. This office is well aware of the special needs you have and is available as a resource to you.

Motor Vehicles - Please take a careful look at the motor vehicle regulations distributed at registration. Commuter students may park in the Vernon Street Lot, Manget-Pitts Lot or the Gym parking lot. Use spaces marked with yellow lines.

HEALTH SERVICES

The Clinic

The College Clinic is located in Hawkes Hall. A registered nurse keeps office hours daily, Monday through Friday. This service is free of charge to all resident students. If you should become ill, it is best to check with the Clinic right away. Should the care of a physician be needed, the college nurse will assist the student to arrange an appointment with a medical doctor.

Clinic Hours: 8:30-12:00 noon - 1:00-5:00 Monday-Friday. Emergency Calls: If the clinic is not open, contact your Resident Assistant, Resident Director, or Student Development Office.

Emergency Transportation to the Hospital: In case of a serious accident or sudden serious illness in which a student may be unable to talk, bleeding heavily, or unconscious, call an ambulance. A staff member should accompany the student in the ambulance.

Routine Transportation: For routine medical services, you are expected to provide your own transportation.

Health Insurance - The college requires that every full-time student carry a health insurance policy. Many family policies cover full-time students until such time as they graduate. You should check to see if this is the case with the health insurance carried by your family. If you discover that you are not covered, the Business Office will be happy to provide information about a policy which the college endorses. Of course, you are quite free to obtain any health insurance policy you may wish.

Community Health Services - Many of the health services are available in the immediate surrounding community.

STUDENT RECORDS

Policies

The Family Education Rights and Privacy Act of 1974, deals with the protection of the right of privacy of students and governs access to and release of student records. The statue provides that educational institutions must provide access to official records directly related to the student requesting that access, and an opportunity to challenge such records (on the grounds that they might be inaccurate, misleading or inappropriate). The statue also provides that institutions must obtain written consent of students before releasing personally identifiable data about students from records to other than a specified list of exceptions (see Access below). The statue provides further that students be notified of their rights as enumerated by that document and that the Federal Department of Education be contacted to investigate complaints of alleged violations of the Act.

This section of the Student Handbook is provided to inform students of the rights accorded by the Act and to establish guidelines for the protection of their right of privacy.

Records Maintained

The personally identifiable educational records of each present and former student maintained by the College are open for inspection by the student except in limited cases where the privacy, confidentiality, or professional privilege of another person is involved. The following records and their locations are maintained by LaGrange College:

Academic: Office of the Registrar/Placement: Alumni Office
Financial Aid: Office of Student Financial Aid/Medical: College Clinic
Counseling: Student Development Office/Alumni: Alumni Office
Security: Student Development Office

Notwithstanding the above inclusive list, certain records are not available for inspection. These include: financial records of parents; confidential letter of recommendation written prior to January 1975; personal records of educational personnel (e.g. professor's grade books); security records; employee records; medical or other professional records, except that the student may have a qualified professional examine the medical record on the behalf of the student.

A student may waive the right to inspect records maintained by the College, but the College does not require such a waiver as a condition to attend.

Records Inspection

Requests for records inspection should be directed to the office in charge of maintaining the record. The student has a right to a copy of the record so inspected, with the cost of the reproduction assessed to the student. The student may challenge an inaccurate record and request a hearing concerning any alleged inaccuracy contained therein. Any challenge must establish, by a preponderance of evidence, that the record is inaccurate. If desired, the student may submit a written explanation of a record's content, which then becomes part of the record.

Access

In the absence of an official request, information contained in a student's record remains confidential between the student and the College and will not be released to third parties without the consent of the Student - with the following exceptions:

- information for College directories;
- information needed by school officials within the College;
- information requested by officials of other schools to which the student is seeking admission;
- information requests by Federal or State educational authorities needed in connection with receipt of financial aid;
- information released pursuant to State law or subpoena;
- information requested by parents of dependent children.

Any information released to a third party shall contain a statement informing the party that the information provided cannot be released without the written consent of the student.

College Directories

The College may publish the following categories of Directory Information on each student unless the student requests at the time of his/her registration that any or all of the designated information should not be released:

Student name, address, telephone number

Date and place of birth, major field of study, classification
Participation in official college activities and sports
Height and weight of members of athletic teams
Dates of attendance, degrees and awards received,
And the most recent previous educational institution attended by student.

LaGrange College does not discriminate on the basis of race, color, sex (in compliance with Title IX of the Educational Amendments of 1972) or national and ethnic origin in its admission and employment policies, its educational, financial aid, athletic and other college programs and admits all of its students to the rights, privileges, programs and activities generally accorded or available to students at LaGrange College.

STUDENT LIFE - POLICIES AND REGULATIONS

Student Conduct and Responsibility

A student enrolling in LaGrange College agrees to accept a high standard of conduct in all areas of academic and social life by pledging the following:

> In recognition of the obligations and privileges of membership in the student body of LaGrange College, I hereby agree to obey all rules and regulations of the College; to respect and to cooperate with the constituted authorities; to conduct myself honorably; and at all times to live in such a manner as to reflect credit upon myself, my family, and the College. I realize that failure to comply with this pledge subjects me to appropriate disciplinary action.

A student who demonstrates that he or she is not in sympathy with the ideals and standards of the College by continuing to violate college regulations after having been asked by a college official to refrain from doing so may be suspended.

Student organizations whose members or guests acting in concert violate these regulations may be subject to College discipline.

Disciplinary cases involving issues of honor in academic matters are handled by the Office of the Dean of the College. Disciplinary cases in all other areas of college life will be dealt with by the Dean of Student Development or may be referred to the Judicial Committee of the Student Government Association (SGA). A student charged with a breach of college discipline will receive the charge in writing, is entitled to a hearing before the Dean of the Collge, the Dean of Student Development, or the Judicial Committee of the SGA, and may appeal a decision of the Dean of the College to the Academic Advisory Committee. The student may appeal a decision of the Dean of Student Development or the Judicial Committee of the SGA to the Student Conduct Committee of the faculty. Suspension or exclusion of a student is subject to review by the President of the College.

I. Standards of Conduct

It is expected that students will exhibit respect for the Christian ideals of the college. The college expects students to be responsible citizens in creating a campus community in which the objectives of the college may be most fully realized. As long as a student is registered at LaGrange College one's conduct shall be under the jurisdiction of the college. Students representing the college off-campus remains subject to the conduct role, the laws of the state and the directions and instructions of the responsible faculty supervisor.

Students must recognize that the academic purposes of the college require an atmosphere that is conducive to serious study. Students are expected to conduct themselves in a manner that respects the rights of others. Boisterousness and the failure to be considerate of others are detrimental to the learning process and warrant disciplinary action.

Students are expected to conduct themselves in a gentlemanly and ladylike manner at all times. Discourtesy and disrespect toward fellow students, college employees or visitors to the campus are serious breaches of proper conduct and will not be condoned.

The use of threatening or obscene telephone calls, and obscene graffiti is considered unwarranted and below the dignity of members of the college community and will not be condoned.

A. Academic Dishonesty. Cheating, plagiarism, submitting another person's material as one's own, or doing work for another person which will receive academic credit are all impermissible. This includes the use of unauthorized books, notebooks, or other sources in order to secure or give help during an examination, the unauthorized copying of examinations, assignments, reports, or term papers, or the presentation of unacknowledged materials as if it were the student's own work.

B. Conduct Endangering Safety and Welfare. Any conduct which endangers the safety and welfare of other individuals such as hazing, assault, battery, abuse or threat of abuse, on college-owned property or at college functions is prohibited.

C. Criminal Arrest. If a student is arrested and charged with a serious or violent crime off campus, a hearing may be held as soon as possible to determine if his continued presence on campus presents a possible threat of danger to members of the college community.

D. Disorderly Conduct. Abusive, drunk and disorderly, violent or excessively noisy conduct on college-owned property or at college functions is prohibited.

E. Giving False Information. Anyone knowingly making a false oral or written statement to any member of administration, faculty, staff, or student body with the intent to deceive may be disciplined accordingly.

F. Use of Firearms, Weapons. No student may possess, use or sell on campus any weapons or firearms, or any incendiary, explosive, or destructive device, including fireworks.

G. Use of Illegal Drugs. The use, possession, sale, or distribution of naracotics and drugs, except as expressly permitted by law, is strictly prohibited.

H. Misuse of Keys. A student may not possess a key or key-type device to any college facility without proper authorization.

I. Misuse of Property. Anyone who misuses, defaces, or damages, college buildings, property or Library holdings, or private property located on campus shall be subject to disciplinary action.

J. Passing Worthless Checks. It is violation of this code to intentionally pass a worthless check or to fail to redeem a worthless check unintentionally passed.

K. Unauthorized Visitation. Being a guest in the residence hall room of a student of the opposite sex or entertaining someone of the opposite sex in one's residence hall room without college authorization is strictly prohibited.

L. Violation of Residence Hall Regulations. Students living in or visiting in campus residence halls must abide by all regulations of the halls.

M. Response to Official Requests. Students must comply promptly with legitimate and reasonable directions and requests of college officials or security officers in the performance of their duties.

N. Unauthorized Solicitation. No one may solicit on the campus without the approval of the college administration.

O. Theft and Illegal Possession. The unauthorized taking, misappropriation of possession of any property or Library holdings owned or maintained by the college or by any person on campus is prohibited.

P. Unauthorized Entry. A student may not enter, or attempt to enter any college building or room without proper authorization and legitimate purpose.

Q. Fradulent Use of Telephones. In the past several years numerous students in Georgia colleges and universities have been arrested and convicted of defrauding the telephone company. Any student who attempts to avoid payment of telecommunications service will be subject to disciplinary action by the college in addition to whatever action is taken by the telephone company or civil authorities.

R. Inappropriate Dress. Students are responsible for their own dress within the limits established by individual professors and the cafeteria manager as long as shoes and shirts are included in the attire.

S. Arson. Arson, vandalism and tampering with fire hoses, fire extinguishers or fire alarms are grounds for suspension.

T. Disruption of the academic process. While students are free to organize and join associations as long as they are open affiliations and not in conflict with any state or federal law or the stated aims of the charter of the College, participation in any form of activity that disrupts the ordinary academic pursuits or the regular operations of the College, that invades the rights of others, or that endangers persons or property, constitutes grounds for immediate dismissal.

U. Possession of Alcoholic Beverages. The consumption or possession of alcoholic beverages on campus is strictly prohibited. Also the consumption of alcoholic beverages by a student under legal drinking age, or the providing of an alcoholic beverage to a student under drinking age constitues a breach of college discipline. LaGrange College abides by and enforces the liquor laws of the State of Georgia.

Probation and Suspension Policy

When a student is placed on social probation as a result of violation of college regulations he/she may not:

1. Participate in any type of extracurricular activity.
2. Be rushed by, or initiated into a fraternal organization; social or honorary.
3. Be a candidate for, be elected, or be appointed an officer, editor or business manager of any student publication or student organization.

When a student is suspended he/she must remain off campus for the duration of the suspension unless he/she is keeping an appointment with an official of the College or has permission from the Dean of Student Development to be on campus.

Sanctions

1. When students exhibit high-risk behavior or repeatedly violate rules and regulations, their parents will normally be notified by the Dean of Student Development.

2. Students violating stated policies and rules would be subjected to one or more of the following:

a. fines up to $50
b. work details
c. probation - limiting activities on campus
d. required counseling or special programs
e. suspension from campus

RESIDENCE HALL - REGULATIONS AND GUIDELINES

For at least half of you, your room in a residence hall will be your home. We believe that it is important for your life there to be as positive as possible; your experiences will contribute greatly toward your total education. In the residence hall you will learn much about being in close proximity to other people, solving your own problems, being free and yet respecting the rights and sensitivities of others, and to a large extent

managing your own lives.

In order to make your life in the residence hall as pleasant and constructive as possible, the college has developed a staff of professional and peer counselors. Each residence hall has a Resident Director. Working with the Director are Resident Assistants who live in the residence hall and are specifically trained to assist you in the development of every phase of your life.

Each residence hall has a Residence Council composed of elected representatives and Resident Assistants.The Residence Councils play a prominent role in promoting social life, intramural athletics, and representing student interests.

Residence Policy

Freshmen, sophomores and juniors taking ten or more hours are required to live exclusively in college housing, so long as appropriate campus housing is available, unless a student is exempted by the Dean of Student Development for one of the following reasons:

1. The student is 21 years of age or over at the time of registration.
2. The student is married and living with spouse within a radius of fifty miles.
3. The student is residing exclusively with parents or legal guardian within a radius of fifty miles; or
4. The student is a veteran with at least two years of active military service.

A senior is defined as a student who has successfully completed at least 135 quarter hours of academic work. All non-dormitory students must have a "Request for On-campus Residence Exemption Form" on file in the Student Development Office. The ruling of the Office of Student Development on all such exemptions shall be final.

Regulations and Guidelines

So that the residence hall may be as pleasant and constructive a place as possible, the following rules and guidelines exist. Please become familiar with them.

1) OPENING OF HALLS - Residence halls open the day before registration. The first meal served is the evening meal prior to Registration Day.

2) ROOMS are furnished with beds, desks, chairs, chests, closets and blinds.

3) ELECTRICAL APPLIANCES - In addition to all large appliances, the use of the following small appliances and electrical equipment in residence hall rooms is strictly prohibited: hot plates, electric fry pans, microwave ovens, musical instrument amplifying equipment, space heaters, and extension cords which are not UL approved. A fine of $20.00 will be imposed on any student who does not comply with these standards. Please consult your Residence Director if you have questions about the use of any other appliance or equipment.

4) NO WATER BEDS are permitted in the residence hall. Lofts or other alterations to student's room is strictly prohibited, however, bunk beds may be requested on a first come - first serve basis.

5) CLOSING OF HALLS - Residence halls are closed during Thanksgiving, Christmas and Spring Breaks. You must vacate your room no later than 5:00 P.M. on the day the halls close.

6. ROOMS RESERVATIONS AND DAMAGE DEPOSIT - A deposit of $50.00 is required to be remitted with the residence hall application to serve as a reservation and damage deposit.

You may reserve a residence hall room in the Spring of each year. Your $50.00 deposit will serve as a reservation deposit. If you do not return in the fall and fail to notify the Office of Student Development before August 1 you will forfeit your deposit.

7) RESIDENCE HALL KEYS - The key deposit is covered in the damage deposit. Should a key be lost or stolen through the personal negligence of the student, the compromised lock must be changed at a cost of $25.00 to the student. Should the key be lost or stolen, or broken through circumstances beyond the control of the student a replacement key will be provided for $1.00. Keys must be returned to the Resident

Director when the student checks out of his/her room. Duplication or possession of unauthorized keys by a student is a violation.

8) BREAKAGE AND UNREASONABLE WEAR AND TEAR - You and your roommate will be held responsible for any breakage or unreasonable wear in your room. If responsibility can be fixed upon a certain person, he/she will be expected to pay for the damage. If such responsibility cannot be determined, both people will equally share the cost of repair or replacement.

For the above reason, you should carefully check the furniture and condition of your room and report in writing (on room condition forms) any damaged condition which you discover upon entering a new room so that you will not be charged. Any student found guilty of willfull destruction of College property is liable to dismissal from the college.

9) ROOM INSPECTION - All residence hall rooms are inspected periodically for health and safety reasons. You will be expected to have your room in good order. For obvious reasons conditions dangerous to health and safety cannot be accomodated.

10) CLEAR HALLWAYS - Safety requires that hallways be clear at all times. Therefore, we cannot permit you to store luggage, ironing boards, bicycles or other personal belongings there.

11) FURNITURE must remain in the room where it has been placed by the college. We must hold you liable for any furniture removed from your room. Lobby furniture is not for use in individual rooms and should not be moved. Moving furniture carries an automatic fine of $25.00.

12) WALL HANGINGS - Check with Resident Director before hanging anything on walls of your room. Use only approved hangers. Any item placed on walls, doors, furniture, etc. that cause damage will subject you to a charge for the damage.

13) RESIDENT HALL HOURS - Dorms do not have closing hours. Men and women may enter and leave their residence halls at will. (Women's halls are locked for security purposes at midnight). Security guards will open doors for you.

14) PARENTAL VISITS - Parents may visit their sons or daughters at anytime. Guests of students must check in with Resident Director. Maximum visit is limited to three days. No guests under 12 years of age.

15) VISITATION - LaGrange College has a no visitation policy. However, at certain times visitation may take place in conjunction with special occasions if approved by the Resident Council and the Dean of Student Development.

16) REPAIR - You should report all needed repairs to your Resident Director.

17) LAUNDRY FACILITIES - If you wish to do your own laundry, laundry facilities are available next to security office on patio. If you use these facilities, please show every consideration for others by removing laundry as soon as the cycle is completed.

18) FOOD - If you have food in your room, be certian that you store it in air-tight containers or in refrigerators. uncovered food is too tempting to small unpleasant insect visitors!

19) WITHDRAWAL - If you withdraw from the college you must vacate your room within 24 hours and have your room inspected by the Resident Director.

20) THEFT - The College cannot assume any responsibility for stolen items. You are encouraged to lock your room at all times. Report all thefts to Resident Director.

21) TELEPHONES - Local phone service is included in your room charge. If you wish to subscribe to long distance service, there will be a representative at registration to handle this. The bill comes directly to you. Roommates should discuss who will be responsible for long distance calls. The College does not provide handsets so each student should acquire his/her own.

22) ALCOHOL - The possession or consumption of any alcoholic beverage or providing alcohol to a minor is not allowed on campus. We abide by the liquor laws of the State of Georgia.

23) FIREARMS - The possession or use of firearms or fireworks of any type is not allowed on campus.

24) PETS - Pets are not allowed at anytime. Violation of this rule carries an automatic $10.00 fine for first offense. Second offense, the fine is $50.00.

25) FIRE INFORMATION - If a serious fire occurs in your residence hall, follow this procedure:

a) Close all windows and the door to your room and leave the building immediately.

b) If the building is filled with smoke, you should stay as close to the floor as possible and hold a wet towel over your face as you exit.

c) Make every effort to stay to the right and in a single file as you exit. It is essential that you DO NOT RUN: however, you should walk as rapidly as possible.

NOTES:

S.G.A. OFFICERS
1987-88

President	John Herren
Women's Vice President	Melanie Dodson
Men's Vice President	Philip Anglin
Secretary	Tim Ellis
Treasurer	Vicky Doss
Parliamentarian	Jay Barnett

SENATORS

Sophomore Class

Julie Bird
Sandra Brisendine
Barbara Evans
Paul Farr
Tony Griffith

Senior Class

Michelle Alvarez
Vaughn Estes
Gayla Green
Jenny Jack
Keith Whitener

Junior Class

Ashley Jones
Lee Schuh
Stephanie Stoneking
Debbie Pettyjohn
Arleen Simmons

Off-Campus

Steve Brown
Valerie Mills
Michael Patton
Karen Rushforth
Ken Thomaston

FRESHMAN YEAR EXPERIENCE

Gateway to Success

The transition from high school to college and a student's newfound adulthood is a path filled with stumbling blocks which must be thwarted using the best tools LaGrange College can provide them. **College 101: Gateway to Success** is a course where freshman develop into a cohesive, mutual trust group where they can feel good about themselves and feel good about coming to class. Exercises and written assignments relative to the meaning and value of higher education will be utilized along with discussions of student's individual goals. As the class and the teacher become more comfortable the class becomes a support group as a whole as well as among and between individuals who are sharing a common experience but can accept the differing values. Next, we will identify all of the college's resources such as the library, academic skills centers (labs), career placement center, wellness program, financial aid office, etc., and investigate a number of these based upon the needs of the group. Finally, the group makes use of these resources, and adds a number of reading and writing assignments, as well as group activities, to put the pieces of higher education together so that these freshmen can begin their next quarter with a clearer idea of where they're going, with a greater understanding of academic majors and careers, with increased self-confidence, and with the tools provided - the knowledge that they are taking a giant step forward toward a successful college experience and a pleasing lifestyle.

College 101: Gateway to Success

Teacher/Advisor

Nancy Alford
Mary Bates
Marcia Brown
Joseph Cafaro
Sandie Johnson
Charlie Lincoln
Fred Mills
Alice Mintz
Michael Pearson
Michael Searcy
Tony Valle

Joel Williams

VIP

Gretchen Goodman
Bertha Broughton
Marcianne Bleyaert
Sandra Brisendine
Jennifer Twiggs
Kim Bowen
Brian Germano
Debra Long
Joyce Johnson

Jonnie Sue Fain
Amber Matteson
Jeff Lofton

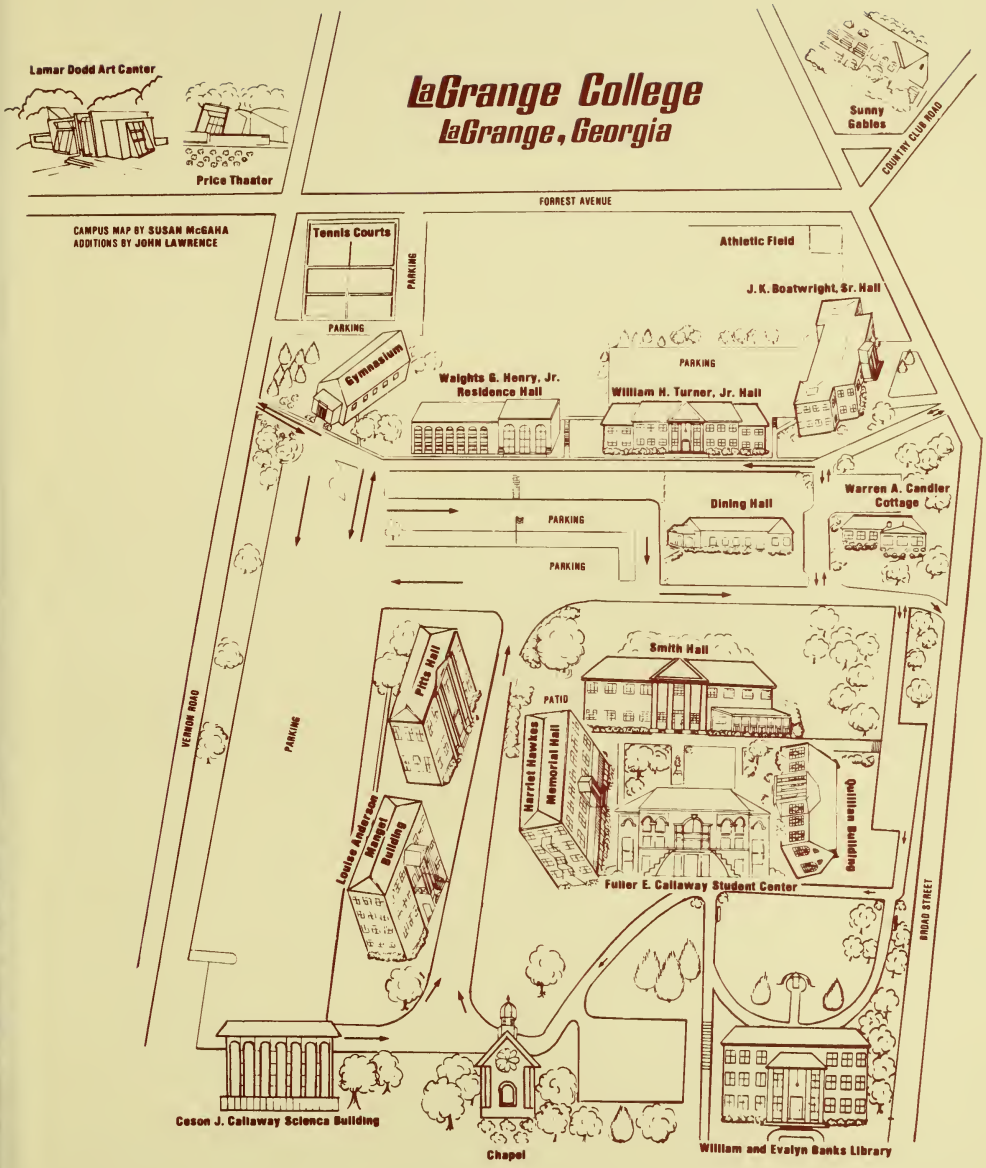
ALMA MATER

Hail to thee, our Alma Mater,
Guardian of our days;
For thy spirit never failing
We will sing thy praise
High aloft we hold thy banner
Ever loyal true;
And to thee, our Alma Mater,
We our pledge renew.

In the mighty groves of learning
Wisdom's path we sought.
High upon thy lofty hilltop
Visions have been wrought.

From our hearts we sing the chorus
Time shall never change.
Hail to thee, our Alma Mater
Hail to thee, LaGrange.

Dolly Jones House '14-'15


LaGrange College
LaGrange, Georgia
Lamar Dodd Art Center
Price Theater
Sunny Gables
COUNTRY CLUB ROAD
FORREST AVENUE
CAMPUS MAP BY SUSAN McGAHA
ADDITIONS BY JOHN LAWRENCE
Tennis Courts
PARKING
Athletic Field
J. K. Boatwright, Sr. Hall
Gymnasium
Waights G. Henry, Jr. Residence Hall
William H. Turner, Jr. Hall
Warren A. Candler Cottage
Dining Hall
Smith Hall
PATIO
Pitts Hall
VERNON ROAD
Harriet Hawkes Memorial Hall
Quillian Building
Louise Anderson Wangel Building
Fuller E. Callaway Student Center
BROAD STREET
Ceson J. Callaway Science Building
Chapel
William and Evelyn Banks Library